

Health and Safety Policies and Procedures

The Center for Contemporary Art is committed to the health and safety of its administrative staff, teachers, board, volunteers, students, and visitors and has developed these policies and procedures with this in mind. All policies and procedures are subject to change.

HEALTH POLICIES

- › Mask wearing is welcome but not required.
- › Practice social distancing when possible.
- › Please stay home if you aren't feeling well.

SANITATION PROCEDURES

- › Air purifiers are in operation in the studios and offices.
- › Touchless soap dispensers are located next to all sinks, and touchless hand sanitizers have been placed throughout the building.
- › The Center is professionally cleaned two times per week; additional cleanings are added if necessary.
- › Staff and students are asked to wash their hands regularly and avoid excessive touching of communal surfaces.
- › Communal surfaces are cleaned and sanitized between classes.
- › All visitors, students, teachers, and others should refer to the posted guidelines for hygiene and social distancing.

CERAMICS STUDIO GUIDELINES

- › In addition to our general health policies, we ask our students to:
- › Clean all work surfaces (wheels, tables, slab roller wheel, etc.) after use.
- › Sign in/out when using open studio time.

REFUNDS & EXCEPTIONS

Should there be a resurgence of the COVID-19 pandemic, please note that all of The Center's instructors are trained in teaching virtually. They will quickly transition classes to an online format without loss of class time or quality of content.

We will monitor any significant increases in COVID-19 cases or other public health circumstances and determine if The Center needs to be closed to the public for a period of time, with classes moved to an online format.

In the event of a closure of The Center, children will be sent home with art supplies on the day of their last in-person class.

There will be no refunds for classes that were scheduled to take place on-site but were moved to an online format for health and safety purposes.

There will also be no refunds for students removed from class for failure to observe The Center's Health and Safety Policies and Procedures.

Ceramics students

In the event of a closure due to a resurgence of the COVID-19 pandemic or another health emergency, a refund in the amount paid for the remaining classes will automatically be issued to the student's account.